

CAMBRIDGE PRIMARY SCHOOL BOARD OF TRUSTEES MINUTES

MEETING TO BE HELD ON 21 DECEMBER, 8:00 am ONLINE

Present: Kate Paine, Charlotte Bayliss, James Burns, Sharyn Douglas, Taryn Jago-Sutton, Kate Dye (minutes)

Board Values

To actively listen with open, honest communication and to fully engage in all Board matters.

Board Purpose

Continue to govern the school by strengthening strategies to support all learners and staff to have equitable opportunities to learn and succeed.

1 Opening:

i. Welcome and Karakia

Whakataka te hau
Whakataka te hau ki te uru
Whakataka te hau ki te tonga
Kia maakinakina ki uta
Kia maataratara ki tai
E hii ake ana, te atakura
He tio, he huka, he hau hunga
Tihei mauri ora!

*Cease the winds from the west
Cease the winds from the south
Let the breeze blow over the land
Let the breeze blow over the ocean
Let the red-tipped dawn come with a
sharpened air
A touch of frost, a promise of a glorious day*

ii. Apologies

Sol Henare, Scott Noakes

iii. Order of Business

As agenda

iv. Late items for agenda

None

v. Conflicts of interest

The Secretary and James Burns will step out of the meeting for the BOT Secretary Pay discussion.

2. General business:

i. Four Peaks Fees 2023

The proposed increase to the Four Peaks out of school care fees was discussed.

The Board agreed to increase the before school care and after school care fees as shown below:

<u>Proposed Four Peaks Pricing for 2023</u>				
Program	2022 price	increase by 3%	2023 price	2023 price rounded
Before School Care - Half Session	4.50	0.14	4.64	4.60
Before School Care - Middle School	4.50	0.14	4.64	4.60
Before School Care - Full Session	7.50	0.23	7.73	7.70
After School Care - Half session	9.00	0.27	9.27	9.30
After School Care - Middle School	9.00	0.27	9.27	9.30
After School Care - Full Session	16.00	0.48	16.48	16.50

The Adventure programme was launched in October and has only run for one 2 week holiday period. As this programme is in its infancy, the Board agreed to hold the fee at its current rate until more financial data is available.

Action - The Adventure programme fee will be reviewed at the 2nd BOT meeting of 2023

ii. BOT meeting dates for 2023

The Board reviewed the proposed BOT meeting dates for 2023.

The Board approved the meeting dates.

iii. BOT Secretary pay

The Secretary and James Burns left the meeting.

The Meeting went into committee at 8:25am. Refer to In-committee meeting minutes.

The public meeting resumed at 8:50am.

Action - The secretary will record all time spent on BOT secretary work, separate to meeting minutes.

3. **Reflection Time:**

How did we go against our values?

How did we go against our purpose?

Karakia whakamutunga

Whakamua te korero
 Whakamua te wananga
 Whakamua ki a Ranginui e tu iho nei
 Whakamua ki a Papatuanuku
 E takoto ake nei Whakatina ki te tumu o te maramatanga
 Kia tina! Tina
 Hui e! Taiki e!

Affirm these discussions
Affirm these learnings
Affirm before Ranginui above
Affirm before Papatuanuku below
Bind to the pillar of understanding
Bind it firm
We are united in a common purpose

Meeting closed at 9am



Chairperson/Presiding Member: _____
Kate Paine

Date: 20 February 2023

Action Plan for reporting at next meeting

The Adventure programme fee will be reviewed at the 2nd BOT meeting of 2023	All BOT
The secretary will record all time spent on BOT secretary work, separate to meeting minutes	KD