

Police Vetting

Responsible: Amanda Butler

Date: 21/09/2017

No. 002

Complete to help in School or at Camps, etc

1. This document is valid for 3 years

Completing a Police Vetting Form



Section 1: Approved Agency to complete
(For more information please see the [guide to completing the Consent Form](#))

Name of Approved Agency submitting vetting request:

Name of Applicant to be vetted:

Description of Applicant's role:

**Please complete the first 3 lines of section 1
Cambridge Primary staff will fill in the rest.**

Note: description of applicant's role could be Teacher Aide, Camp Volunteer, Sports Coach, School volunteer, etc



Section 2: Applicant to complete and return to Approved Agency

*Denotes a mandatory field

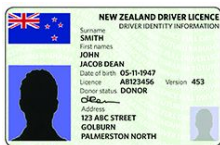
Personal Information
Details (note: the name you are most commonly known by is your primary name)

*Family name (surname):

Given name(s):

Please complete section 2

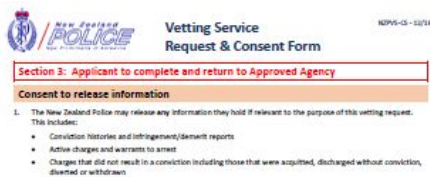
Fill in all the details on this page



You will need 2 forms of identification with you, these could be:

Driver's Licence
Passport
Firearms Licence
Birth Certificate
Marriage Certificate

We need to see the original documents, please do not bring a photocopied version of your driver's licence or passport. We cannot accept these.



Section 3: Applicant to complete and return to Approved Agency

Consent to release information

I, The New Zealand Police may release any information they hold if relevant to the purpose of this vetting request. This includes:

- Conviction histories and infringements/demerit reports
- Active charges and warrants to arrest
- Charges that did not result in a conviction including those that were acquitted, discharged without conviction, diverted or withdrawn

Read section 3 carefully.

Sign your name and write the date at the bottom of Section 3



The cost of each police vet check is \$10. Your donation towards this expense would be welcomed. If sufficient donations are not received then we may need to limit parent helper support to those parents who have already received police clearance. Your police vet check donation can be made at the front office.

Please complete the attached form and return to school as soon as possible