

Cambridge Primary School PTA Meeting
Tuesday 26th May

MINUTES

26 May 2020
7.00pm

**This meeting was conducted
virtually via Zoom**

Meeting opens 7.05pm

Present:

Stacey Ward, Carmel Stock, Paly Sebrokee, Tammee Wilson, Warren Smith, Nicola Cronin, Mike Pettit, Angela Taylor, Sonia Boland, Gabrielle Christophers

Apologies:

Laura Houchen, Kate Henstock

Last minutes agreed: first: Nicola Cronin, second: Stacey Ward

Treasurer's Report

Limited activity due to Covid 19 restrictions
Funds available are still sitting at \$19k as per end of last year balance.
Small amount of revenue generated from iceblock sales
Still waiting on revenue from Supreme Cleaning products and Outdoor Kit Sales

Principals report

Summary

Current role at 380 down from plan of 383
Role numbers to be confirmed on July 1st for staffing and funding planning

Positive feedback from online learning. Have received a lot of gratitude from parents/caregivers.
Many school devices went out to homes.
Big thank you to all the teachers and learning assistants.
Will be bringing some of the online learning experiences into the classroom.
Review this at the next staff meeting.

Covid 19

Planning for lockdown started 3 weeks prior to the start of level 4. A reasonable amount of training was done with staff and children.
Large financial implications due to lock down. Normal support from local business' affected. However, we are still at an advantageous position.
Most staff received government support pay apart from a few non teaching staff.

Current Level 2

Teachers are getting more work done with the new school start times.
A new sign will be placed at the entrance to help enforce the no entry before 8.30am.
Will maintain the 8.50am start.

End of school staggered pick up times will review to change to 7 mins apart. Would like feedback from parents on how this is working.

Budget

Budget review is looking at the worst case scenario to the end of term.

Mike will do another budget review in a couple of weeks.

Significant cut to the budget and resource allocation.

Last BOT financial meetings confirmed \$73K rainy day set aside which will be used, focus is people first, resources second.

Budget will be down for next year due to the planned decrease in student numbers

Four Peaks

Plans to make improvements and strategy changes to Four Peaks, including Four Peaks leasing school resources during the school holidays to create extra revenue

Implementing a big review on 4 Peaks surveys with kids, staff and parents.

School Camps

All camps will be running this year.

Rutherford camp details to change slightly to a 4 day camp, 1 day skiing which will improve costs to approx \$285 per child.

PTA reconfirmed the \$7K contribution.

Mike to get sausage sizzle going again to help with further funding

Mike has taken up several donation offers (valued to \$5K) aimed towards specific families who will benefit from this. Rule is no child is to miss out.

Question on fundraising for small amounts to help others out. Sonia to look into

Building Projects

Switchboard job by Steen and Morrow \$10k. This leads into a full lighting upgrade valued at \$50k.

Solar Panels starting \$20k grant from pub charities, + \$10K from local business. This will start in the holidays

Mike has a volunteer working on the other projects; a cover for the astro turf and heat pumps into classrooms budget of \$100k

Other

Harris Construction is holding an event on 26th June to name the lane at their location. 4Peaks coffee will operate there and will bring the kids in to do a car wash

Book Week will be Week 6 Term 4, theme to be confirmed.

end of Principal's Report

PTA Fundraisers

Stacey's focus is for fundraising to take a back seat this year and put focus on community.

Oxford Pies

Post on the PTA facebook page. google form to order from.

Orders need to be in by 14th June

Volunteers to pack on 24th June from 1.30pm

Please stockpile the paper supermarket bags.

Query how can you order if you don't have a child at CPS. Best method to have a current family order on their behalf. This must be collected by that person too.

Learn to Earn

Mike would like revenue made from Learn to Earn committed to IT investments.

Reconfirm date near Labour Weekend?

System change by using technology Google Form from Y3-6 this will create a more streamlined effect.

Benefits reduce paper waste, marking and discrepancies, and will be able to send home a paper copy.

Planning of questions will be spread across the syndicate teams Blake/Batten level 1 Hillary level 2 and Rutherford level 3.

PTA to manage the cash donations and help with marking of the Blake/Batten syndicate.

Carmel will discuss prizes with staff.

Calendar Artwork

Artwork due by middle of Term 3 orders for Term 4 parent/ teacher interviews

Other

Ricki Gibbs would like to contribute a donation for fundraising this year. Last year her family donated firewood for the Gala. To discuss taking up for this year or using for the Gala next year.

Shaun Baker has approached with the idea of promoting businesses within the CPS community.

Ideas on the best way to present this;

- On the CPS/ CPS PTA Facebook page as a picture album business' can upload themselves
- Options of it being on the CPS website.
 - Need to work directly with Kate Paine on this
 - BOT will need to be advised (can go through Nic Cronin)
 - Concerns for the admin workload this would produce
 - Consider a small subscription fee to cover costs.
- Mike needs to see everything that is planned and organise a progress meeting with Tammee
- Tammee to look at the St Peter's directory and Mighty Waikato

Wish List update

Updates from the current wish list.

Stacey is working with Anna O'Brien on the Rutherford curtains.

Mike would like to add the Year 6 end of year books to the wish list approx \$1 - \$1.5 K

Aim to leave approx \$5 - \$10k in bank at end of year for investment in School Gala

Sonia to review the Wish list, and make some initial projections then confirm back to Stacey.

New PTA members and volunteers

Welcome Paly!

Sonia is looking at streamlining a volunteers system using the school app or other systems. Will work with Carmel and Kate Paine on this.

GALA PLANNING

Date to be set within the next two months.

Important to note;

- Is normally late March
- Aim between mid to late March when warmer
- Easter is the 2nd week of April.
- Tammee to check on Isite to ensure date will not clash with any other important community event.
- Carmel happy with approx 6 week for the children's planning

Sub Committee to be established.

PTA members please advise your commitment level and see who else you can bring in to be part of the team.

Needs to maintain itself as an Enviro Friendly Gala. Hopefully get help from Erin Bracken with this.

PTA Constitution

Currently being rewritten and is nearly done. Stacey is working on this with Fiona Anothony. Once complete Stacey will pass onto everyone to go over.

PTA positions will be next to work on. Roles to be clearly defined..

Next Meeting

Next Meeting date and time tbc.

Meeting ends. 8.20pm