**Cambridge Primary School PTA**

Minutes from meeting held Tuesday 21 February, 2017

Present: Dan N, Erin B, Lauren G, Nic C, Kerri J, Kate H, Cherie C, Fiona A, Belinda K, Isabel S

Apologies: Mike Pettit, Gabrielle Christophers

**General business:**

* Lauren will be new teacher rep, taking over from Erin from next month.
* Dan submitted official letter to resign as chairperson
* Query from parent regarding a student’s calendar art last year. Child changed from room 3 to room 2 and received artwork from first class, not second. Erin to follow up to see if we can give money back or arrange for art from room 2.
* Choc brochures from Whittakers and Cadbury. Isabel suggested we try liquorice packs instead (could pre-order to avoid oversupply). Isabel to investigate. Decision was made that we need to concentrate on gala before committing to anything.

**Finances/budget – Isabel**

* It was decided that this year’s gala target will be $15000 plus cost of $1000.
* Currently PTA bank balance is just under $15000
* Discussion about cutting back on Friday sales – decision to keep going with ice blocks till end of the term. Chocs can be finished at gala and discos.
* Discussion around whether to continue with calendar art – make around $5000 with a cost of $2000. Suggestion instead to do plates, drink bottles, cups or tea towels that could perhaps be part of art exhibition. Kerry to check info regarding tea towels.
* Learn to Earn is budgeted for $8000.
* Decision to continue with discos and dough raisers
* Wishlist needs some addressing – could we put $5000 towards this?
* What is the annual commitment to the pool? Last year we gave $10000, will this be ongoing? Lauren to check this with Mike

**Principals report – Erin**

* New staff: Cathryn Clark, Whaea Mahana, Tracy Gasnier, Sarah Wright, Julie Wallace.
* Julia currently doing just Mondays, her position is not yet appointed and Amanda is filling in.
* Annie is the new PA to Mike, she is finding her feet in the job.
* Nic Pettit is doing some 2nd DP work as part of her new senior management position.
* Kate Monahan is now DP.
* Kapa haka – got 100 kids, there may be a cost that the PTA may cover?
* Mandarin lessons have started, good response
* French visitors from Le Quesnoy came to school and looked around.
* Some Asians are currently visiting for a month with their children in the school.
* Pool is going well, summer was good. Swim squad will be in term 4 and looking at how this will work.
* Trees have been taken out from the hill down to Stanaway reserve as they were a danger. Budget was not affected.
* Shed is being built between existing sheds, for PTA stuff, equipment etc to help declutter the hall cupboard.
* Roll is approx. 370. School can only take kids who are in zone.
* Swimming with Robina is going well, kids are learning good techniques.

 **Chocolates (Isabel)**

* The roster was filled on the night

**Disco**

* Decision to hold off till next term due to gala. First one to be Fri May 26.
* Cherie has decided to step down from organising but happy to help with handover.

**Doughraisers**

* Suggestion to do one each term, Dan to organise first one for Wed March 8.

**Class reps**

* Can we get these done by gala time?
* Leamington feedback was that it created negativity, but need to try ourselves.
* Fiona to draft up a letter around this, careful not to mix it up with helpers letter for gala.

**Other**

* Suggestion to set up a CPS PTA facebook page. Could we advertise the gala etc on it? Lauren and Nic to look into this.

**Gala**

* Date will be April 8
* Things discussed: dollars, signage, printing, advertising, budgets, snowie, zorb (needs sponsors), bouncy castles, sport Waikato gear, zero waste (Erin to follow up), sign location, mufti day, expenses to run through PTA account only (Belinda to talk to ASB)

**Meeting closed: 20.55pm Next meeting: Monday 20 March, 7pm(AGM?)**